

Service Fee for Series Reservation in Tampere Surgical Education Centre for 2021

Series reservation of 4 x 1 table

7 000 € + VAT 24 %

If cadavers are used before medicolegal autopsy, there is a charge of **170 € + VAT 24 % / cadaver** for extra work.

Terms and Conditions, Cancellation and Payment Policy

A Reservation includes:

- ✓ **Surgical laboratory over two to four different training sessions during the opening hours (8 am – 4 pm), 1 – 2 tables (cadavers) at a time, in all 4 tables**
- ✓ **Meeting room in TSEC, if requested (must be reserved separately)**
- ✓ **Basic surgical instrumentation by TSEC and the care of instruments**
- ✓ **Rest rooms and protective garments**
- ✓ **Other facilities in TSEC**
- ✓ **Coordinator's services**
 - Event-associated guidance and instructions
 - Reservations of the auditorium outside the TSEC facility (rents are not included in the fee), assistance in the catering and hotel reservations
 - Special services are agreed on separately and they will be invoiced accordingly **by the hours (48 € + VAT 24 % / hour)** and other used resources
- ✓ **Services of the associate staff**
 - Attendance and assistance during the course
- ✓ **Basic care of the client's instrumentation (decontamination)**
 - Special needs must be agreed on separately and they will be invoiced by the actual costs (for example: **sterilization of instruments 10 € + VAT 24 % / container**)
 - If the client's instrumentation will be used on live patients afterwards, they have to be sterilized before they leave the hospital

Other terms and conditions:

The table(s) can be reserved **for Monday – Thursday**. An internal training session can be held at the same time in the same half of the surgical lab or another event on the other half of the lab. The client can use 1 – 2 tables from the reservation at the same session.

The client must use all four tables in 6 months from the first training session, unless agreed otherwise. The dates must be confirmed at least 4 weeks before the sessions. The reservation of a single session can be altered or cancelled until 2 weeks before the planned date, otherwise the training session is considered to be utilized even if the client would not use the reservation. Timetables for the training sessions must be provided and all alterations concerning them must be done at least 4 weeks before the session. Cancellations and alterations due to the authority-given instructions concerning COVID-19 pandemic are free at any time.

The series reservation will be invoiced in the beginning of the next month after the first training session. If cadavers are used before medico-legal autopsy, the fee for extra work is invoiced after every session. No refunds will be made, if the client does not use all four tables during the term of 6 months for his own reasons.

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More information about arranging an event in TSEC:

https://www.tays.fi/en-US/Training/Surgical_Education_Centre/Arranging_an_event

